

JUVENILE COURT  
POLICY/PROCEDURE

**DISTRIBUTION OF/ACCESS TO COURT ORDERS**

POLICY

Copies of Court Orders will be sent by the Court in all cases to:

1. The Parent(s) of the child/children under jurisdiction
2. All attorneys representing a party in the case
3. Children 10 years of age or older
4. The Social Worker assigned to the case for assessment or supervision
5. Persons/Agencies providing physical supervision of a child in placement (i.e. foster parent, group home, residential treatment center)
6. The Youth Restitution Program for any juvenile ordered to complete restitution or community service
7. Any other person/agency authorized by the Court as deemed relevant as necessary or of assistance in providing the supervision/treatment for the child/family

Objections may be made by any party to the distribution of a court order to any party, person, or agency, and the court may bar distribution of the order upon making a good cause finding that distribution of the order would not be in the best interests of the juvenile.

In addition, copies of court dispositional and physical custody orders for children adjudged or alleged **delinquent** will be provided to law enforcement agencies upon request for the purpose of assisting the law enforcement agency and the court in monitoring and/or supervising the child's compliance with conditions of the order. Requests for copies of orders for children alleged/adjudged CHIPS must be directed to and approved by the Judge or Commissioner entering the order prior to distribution to law enforcement.

The Department may provide a copy of a Court Order to an agency or person under contract, subcontract, or agreement with the department, the State Department of Health and Human Services and/or Division of Corrections, and other County Human Service Departments for the purpose of enabling the Department to coordinate the delivery of services to the client. Children Come First Coordinators/Supervisors may provide a copy of court orders to agencies or individuals, with the documented consent of the county social

worker, as may be necessary to carry out the order of the court provided that parties receiving the information are warned that further release is not permitted.

### PROCEDURE

Related to requests by Law Enforcement for copies of Court/Physical Custody Orders:

1. Approval applies only to specific case requests from law enforcement personnel who have an interest in monitoring the child's compliance with conditions of the order.
2. The Court clerk will note in the file the request and provision of orders.
3. The copy of the order will be stamped relative to requirements for continuing confidentiality.
4. For Physical Custody orders, JRC will review conditions of the order and may provide them at their discretion (verbally) for the purpose of assisting in monitoring compliance
5. Conditions related to contact with other individuals at school and/or presence on school property may be shared by law enforcement with the appropriate school personnel.